



Owner:	Director of Marketing & Communications (Service Owner - Scholarships)
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Author:	Head of Admissions/Scholarship Implementation Group

Bournemouth University Scholarships Policy POSTGRADUATE TAUGHT (PGT)

Academic year intake 2021/22

Notes:

This document is for external publishing with the exception of noted appendices which contain potentially sensitive information relating to BU's internal business processes.

Scholarships offered to incoming students are reviewed on a regular basis and the University reserves the right to review, amend, and introduce new awards and to cease the award of scholarships.

Changes to scholarship provision, eligibility criteria, amount or any other major or minor details will be communicated to any affected applicants or potentially eligible students

A minor version of this document may be published to take account of any changes to our provision, the terms, conditions & eligibility.

1.8 Ownership of scholarships is outlined below:

Service Owner	Director of Marketing & Communications (M&C)
Institutional approval	Fees Group
Policy & process <ul style="list-style-type: none"> • Scholarship framework • Market research • Promotion and communication • Scholarship communications to successful applicants as part of confirmation process • Policy and operational documentation 	M&C Scholarships Implementation Group (SIG)
Financial <ul style="list-style-type: none"> • Financial modelling • Fund build in SITS 	Finance & Performance (F&P)
Analysis and evaluation <ul style="list-style-type: none"> • Assessment of award impact 	PRIME Market Research team (M&C)
Operations/administration <ul style="list-style-type: none"> • Processing applications and forwarding to faculties for assessments • Confirmation of awards (internal and external) • Application to award overview • Inputting successful scholars to student record system 	International Admissions Team International Recruitment Team UK Admissions Team AskBU (financial support)
Operations/administration <ul style="list-style-type: none"> • Qualifications queries and escalation 	UK/International Admissions Team
Scholarships Implementation Group Structure to establish policy & procedures around scholarships decision-	

- viii. Students entering CPE or LPC programmes directly and those progressing from CPE to LPC will be eligible for the award so long as they satisfy the criteria.

6.2 BU Partner Academic Scholarships

Mode of Attendance:	Full-time only
Place of Attendance:	BU campus
Fee Status:	Overseas
Level of Study:	Postgraduate Taught Master's and Postgraduate Research (as agreed with the receiving Faculty and potentially for multiple years).
Criteria:	All students progressing from a formally recognised course at a formal BU Partner or recognised funding body (e.g. overseas government). Full details of BU's current partner scholarships and eligible courses can be obtained at: https://www.bournemouth.ac.uk/study/undergraduate/fees-funding/scholarships/international-student-scholarships
Value of award:	As agreed with faculty

Deadline and eligibility for inclusion:

All students joining an eligible programme at the University in September 2021 from a formal overseas partner will receive the award.

6.4. Opportunity Scholarships

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Status:	Overseas
Level of Study:	Postgraduate Taught Master's
Criteria:	BU applicants who have been interview in-country by a member of International Marketing

6.5 Chevening Scholarship (External Scholarship)

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Status:	Overseas
Level of Study:	Postgraduate Taught Master's
Criteria:	<p>Must be applying to join a one-year postgraduate Master's course that starts in September/October.</p> <p>Must be a citizen of a Chevening-eligible country at the time of application and intend to return there at the end of the period of study.</p> <p>Hold an Undergraduate degree that is equivalent to at least an upper-second class honours degree in the UK.</p> <p>Must have achieved the minimum Chevening English language requirement (minimum IELTS (Academic) 6.5 with minimum 5.5 in each component) or equivalent.</p> <p>Must have completed at least two years' work experience before applying.</p>
Value of award:	<p>Chevening Scholarships are funded by the Foreign and Commonwealth Office (FCO) and partner organisations. A full Chevening Scholarship includes tuition fees, travel to and from home country, an arrival allowance, the cost of an entry clearance (visa) application, a grant for thesis or dissertation, an excess baggage allowance, and a monthly personal living allowance.</p> <p>Partner organisation, in this instance Bournemouth University, is liable for 20% of the tuition fee with the FCO paying 80%.</p>

Deadline and eligibility for inclusion:

Candidates who are shortlisted are interviewed by the British Embassy or High Commission in their home country.

The deadlines are country specific, but the application window is usually August each year for September entry in the following year. Full details can be obtained: _____

6.9 Music Scholarships

Mode of Attendance: Full-time or part-time structured

Place of Attendance: BU campus

Fee Status: All

Level of Study: Postgraduate Taught Master's including CPE and LPC, and Master's by Research (MRes).

Criteria: Students must be able to demonstrate that they are a talented instrumentalist or vocalist, and

- National/international conference attendance (virtual or in person)
- Travel costs to attend mentoring sessions with Lewis-Manning Trustee
- Travel costs to visit specialist centres/different sites in collaboration with Lewis-Manning
- Subscription to specialist journals
- Online learning programmes
- CPD workshops/webinars
- Bespoke education sessions
- Travel costs for six half-day sessions to shadow a Lewis-Manning nurse
- Further resources

Deadline: Applications must be submitted by 9am, Monday 26 July

Selection process: An awarding committee of Bournemouth University staff and Trustees from Lewis-Manning Hospice Care will review applications. Successful applicants will be invited to attend an interview in early September 2021. This will allow time for successful applicants to decide if they would like to write their literature review about an aspect of palliative and end of life care, and/or identify an idea for the final year interprofessional service improvement project.

Deadline and eligibility for inclusion

The deadline for applications is 31 August (September entrants) or 30 November (January entrants). Subject to available funds, the deadline may be extended and publicised through the scholarship webpages. Students who are shortlisted may be invited to an audition. All music scholars are expected to attend weekly lessons with one of the University's specialist tutors, to attend ensembles and to participate in concerts and recitals.

7. Withdrawals and Suspensions

7.1 Students must be fully enrolled at the time that the scholarship payment is due. No payment will be made to students who have interrupted or suspended their studies. Students who withdraw prior to the payment date will not be entitled to a pro-rata payment. Enrolment status is checked by the Finance and Performance Team on a monthly basis before triggering card payments and a termly basis for fee waivers.

7.2 If a scholarship recipient chooses to suspend their study their scholarship will be frozen. Payments commensurate with the remaining funding for that level of study will recommence when the student returns to study. Time limits apply to a frozen scholarship. Students are usually expected to recommence their studies within 18 months of the date of the suspension to receive the remaining funding.

8. Tracking, reporting and monitoring on scholarships

8.1 All 'automatic' awards (Academic Excellence) will be recorded in the Student Record System (SRS – SITS) for statutory reporting purposes. AskBU Student Services team will manage an administrative overview of competitive awards (by application) and track progress with decision boards.

8.2 An annual report on the overall number and value of all scholarships awarded via funding classifications and scholarship category will be presented to Fees Board in March of each year.

8.3 M&C will provide recommendations to the Fees Board, including feedback on scholarships provision, decision-making and award process.

9. Budgets

9.1 Funding for awards is approved by Faculty and central budgets.

- 9.2 Financial control measures assume the regular checking of a 'random' sample of automatically assessed awards on a monthly basis. Competitive (by application) scholarships will be approved by default on receipt of the award shortlist and selection of the successful recipient(s).

10. Disclaimer

- 10.1 Scholarships will be reviewed on a regular basis and the University reserves the right to review, amend, and introduce new awards and to cease the award of scholarships at any time. A revised (minor) version of this document will be published to take account of any changes to our provision, the terms, conditions & eligibility.
- 10.2 To ensure compliance with Competition & Markets Authority guidance in relation to the accuracy of information, the only permitted changes to online and printed information are through the Scholarships Implementation Group and from a major or minor version of this Policy & Process document. All changes will be approved by the Director of M&C as Service Owner.
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Appendix 3 – BU Priority Sports

American Football

Archery

Athletics & Cross Country

Badminton

Basketball

Boxing

Cricket

Cycling

Equestrian

Fencing

Football

Futsal

Golf (FOCUS SPORT)

Gymnastics

Hockey

Ju Jitsu

Judo

Karate

Lacrosse

Modern Biathlon/F0.001(t)-4.3 (hl)2.6 (o)-4.9 (n/-)3.4 (che)-2Tt-1.2-4./Link 2TtJ6 2a@1511



- 4.4 The Sporting Scholarship awards are reviewed annually and therefore you must submit a new application each year to be considered for further scholarships. There is no guarantee of the same amount, or any amount, of Sporting Scholarship being awarded in any subsequent years of University study.
- 4.5 Notwithstanding anything else in this Clause 4, any alteration of the level of award will be decided via periodic review and will be at the discretion of the Sport Development Manager. In addition, the University shall have the right (in its sole discretion, but acting reasonably) to recover from you the whole amount (or any part thereof) of the financial element of any Sporting Scholarship already paid to you at the time of termination or suspension of the Sporting Scholarship.

5 Media Consent Form

- 5.1 You acknowledge that it is a condition of receiving a Sporting Scholarship that your consent is provided as detailed below.
- 5.2 Subject always to the University's compliance with the Data Protection Act 1998 and any other applicable data protection legislation in force from time to time:
 - 5.2.1 You hereby consents to the use of any photographic image, video recording, audio recording or quote of you obtained whilst carrying out your duties as a Sports Scholar (collectively referred to as "Images") by employees of the University or by agents authorised on behalf of the University.
 - 5.2.2 You also consent to the University releasing Images to any relevant NGB, BUCS, Sport England Talented Athlete Scholarship Scheme and selected local clubs and organisations for marketing and publicity purposes.
 - 5.2.3 You acknowledge that Images will be stored in an online image bank at the University and could be used for marketing and publicity purposes by the University in publications including but not limited to, the University's prospectuses, annual report/review, newsletters, course literature, advertisements, social media and websites.

Sports Scholar Declaration

I accept the Sporting Scholarship award for the Term.

I agree to adhere to all of the terms and conditions outlined above. Furthermore, I understand that if I do not adhere to the agreed terms and conditions the award may be withdrawn.

Signed..... Date

Sports Development Manager

Signed..... Date

