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| Owner: | Director of Marketing & Communications (Service Owner- Scholarships) |
| Version number: | 1.0 |
| Effective date: | August 2020 |
| Due for review: | March 2021 |
| Author: | Head of Admissions (Scholarships Implementation Group) |

Bournemouth University

Scholarships Policy

UNDERGRADUATE (UG)

Academic year intake 2020/21

Major Version 1.0: July 2020

Notes:

This document is for external publishing, with the exception of noted appendices which contain potentially sensitive information.

Scholarships offered to incoming students are reviewed on a regular basis and the University reserves the right to review, amend, and introduce new awards and to cease the award of scholarships.

Changes to scholarship provision, eligibility criteria, amount or any other major or minor details will be communicated to any affected applicants or potentially eligible students.

A minor version of this document will be published to take account of any changes to our provision, the terms, conditions & eligibility.

BU SCHOLARSHIPS POLICY 2020/21: UNDERGRADUATE (HONOURS)

1. Scope and Purpose

- 1.1 Bournemouth University (BU) offers a range of undergraduate scholarships in order to reward achievement. Details of the scholarship benefits, eligibility to apply and deadline for applications are listed in Section 6 of this document.
- 1.2 The overarching purpose of offering scholarships is to attract talented students to BU by lowering or removing the financial barrier to study. Scholarships can be broken into three broad types:
 - a) Recognising Achievement: To recognise academic achievement or other talents (e.g. sport, music) and encourage students to continue to make a strong contribution in these areas to encourage high calibre applicants to BU and build BU reputation as a result.
 - b) Recognising Partnership: To recognise a special relationship with partner academic institutions and (sponsor) business organisations and encourage loyalty to BU from influencers at that institution.
 - c) Tactical Recruitment:
 - To open up new markets and invite applications from those markets and segments by using scholarships as part of an integrated
 - To incentivise applications to courses that need additional numbers and would benefit from a raised profile
 - To reduce the financial barrier for those who would otherwise be unable to take up a place
- 1.3 The criteria for eligibility for each scholarship are Group. The Scholarships Implementation Group (SIG), on behalf of the Fees Group, oversees the implementation and administration of all university scholarships through the Scholarships Policy.
- 1.4 Scholarships are awarded as defined within each scholarship category otherwise influenced by any other award/grant held by the scholarship applicant.
- 1.5 If an applicant is not successful in obtaining the scholarship award(s) they have applied for, an alternative scholarship offer can be recommended as appropriate by the relevant awarding committee or relevant team, e.g. International Marketing & Student Recruitment Team (IMSRT) in the case of overseas students.
- 1.6 Scholarship awards can be deferred within an academic year i.e. from September to January but not to the following academic year.
- 1.7 Eligibility criteria and exclusions apply to each scholarship category and are subject to review. Should SIG identify the need for changes to the criteria or terms and conditions of any scholarship, a proposal for the change with rationale and impact identified is submitted to Service Owner (SO) for approval and to the Fees Group for final ratification. Any change will be communicated to enquirers and applicants giving due notice and published information amended. Any changes will apply to the entire cohort in the relevant academic period.

1.7 Ownership of scholarships is outlined below:

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|---|--|
| Service Owner | Director of Marketing & Communications (M&C) |
| Institutional approval | Fees Group |
| Policy & process <ul style="list-style-type: none"> • Scholarship framework • Market research • Promotion and communication • Scholarship communications to successful applicants as part of confirmation process • Policy and operational documentation | M&C Scholarships Implementation Group (SIG) |

Financial

- Financial modelling
 - Fund build in SITS
- Finance & Performance (F&P)

2 Overview of Undergraduate 2020/21 Scholarship provision

Full details and application forms for applicants at: www.bournemouth.ac.uk/ug-scholarships

| Ref | Scholarship Award | Entry | Fee region | Value | Number of awards | Assessment Criteria | Deadline | System-assessed or by application |
|-------|-------------------|-------|------------|-------|------------------|---------------------|----------|-----------------------------------|
| 6.1.1 | | | | | | | | |

| | | | | | | | | |
|-----|--|-------------|--------|--------|--------|--------|--------|---|
| 6.6 | Opportunity scholarships (in-country awards) | Sept Jan | Non-EU | Varies | Varies | Varies | Varies | A part of in country marketing activity and agreed throughout the year. |
|-----|--|-------------|--------|--------|--------|--------|--------|---|

elig
Financial Support Appeal Procedure.

of the change and their rights to appeal, as per B

4 Appeals

- 4.1 Unsuccessful applicants wishing to appeal should write to appeals@bournemouth.ac.uk within 10 working days of being notified of the outcome of their application stating clearly the grounds for appeal. If students did not receive an automatic scholarship for which they think they are eligible, then they should refer to the Admissions Appeals and Complaints policy: www.bournemouth.ac.uk/students/help-advice/important-information
- 4.2 As per the Student Financial Support Appeal Procedure document (www.bournemouth.ac.uk/students/help-advice/important-information) appeals will only be considered where there is evidence that the process of decision-making in respect of an application did not follow the prescribed procedures; or where pertinent new information is available which was not included in the original application and which materially affects the application.
will not be accepted.

5 Payment of awards

- 5.1 The Academic Excellence Scholarships (for UK and EU students) and a proportion of the Subject Achievement Scholarship are paid in instalments by pre-payment Visa card.
- 5.1.1 Scholarship awards for UK and EU students will be paid in nine instalments via pre-payment card. Normally, the first instalment will be loaded onto the card in mid-October. The remaining eight instalments will be loaded onto the card from November to June.
- 5.1.2 To enable the regular payments onto the card the Finance & Performance team will run monthly checks on each scholarship
- 5.1.3 Students can collect their card once they have enrolled at BU. Students will receive an automated email confirmation award of the scholarship, and a further email from the card provider to their registered personal email address informing them that their card is ready for collection. Collection is from the , Talbot Campus.
- 5.1.4 Students must collect their card before 1 March for September entrants and 1 July for January/February entrants. Failure to collect the card before the set deadline will result in the card and the award being cancelled.
- 5.1.5 The card is a pre-paid card so students can only spend the funds that are in the account and cannot go

5.2 BU Music & Sports Scholarships: Depending on the scholarship, awards can consist of a range of financial awards, or the provision of tuition, coaching, equipment, or funding for competitions and travel expenses and additional support services (e.g. massage, lifestyle, chiropractic treatment etc)

5.3 BU International Partnership Scholarship, Academic Excellence Scholarship (Overseas non-EU) and discretionary in-country awards are paid via a reduction in fees, or full waiver of tuition fees, typically processed in advance of online enrolment and subject to students providing confirmation of actual grades at enrolment.

5.4 Scholarship payment is made subject to confirmation of enrolment and participation on a monthly basis, for the sports and music scholarship, this is reviewed and managed throughout the academic year based on engagement and maintaining levels

5.5 There is no alternative to the stated payment method for each award.

5.6 Fee waivers will be made on an annual or termly basis, aligned to the frequency of payment by the student.

5.7 Pre-payment cards are credited on a rolling monthly basis and are subject to the terms & conditions of the card issuer. Bournemouth University will credit enrolled students accounts, subject to the terms & conditions of the issuer.

Criteria:

Applicants must be confirmed for entry to an
Top-up degree or Integrated Masters course. (see exclusions)

BA/BSc/LLB,

BU accepted equivalent combinations

Refer to www.bournemouth.ac.uk/scholarships for BU grade equivalents to ABB at A-Level. , Non-UK qualifications will be International Qualifications Database.

6.2 Subject Achievement Scholarship

Mode of Attendance: Full time

Place of Attendance: Eligible courses delivered on the BU campus as listed against each scholarship (see below)

Fee Category: UK (including

Subject Achievement Scholarship
(Accounting, Finance and Economics)

- BA (Hons) Accounting and Business
- BA (Hons) Accounting and Finance
-

6.3 BU Partner Academic Scholarship

Mode of Attendance: Full time

Place of Attendance: Eligible courses delivered on the BU campus

Fee Category: Overseas (EU and Non-EU)

Level of Study: Undergraduate Honours, First Year of study (Level 4, 5 or 6) and potentially for multiple years

Criteria: All students progressing from a formally recognised course at a formal BU Partner or recognised funding body (e.g. overseas government). Full scholarships and eligible courses can be obtained at:
<https://www.bournemouth.ac.uk/study/undergraduate/fees-funding>

- Reaching the minimum standards of the criteria
- Evidencing and/or showing the ability in completing all responsibilities
- Comments from the referee(s)
- Ability to compete in BUCS recognised sport
- Whether they are in a Junior and/or Senior National/International squad and competing at that level (Individual athletes)
- Whether they are in a regional squad or above and competing at that level (Team Sport athletes).

Scholarship renewal

Where relevant, and in order for a scholarship to be renewed, students will be expected to detail and/or confirm the following to the Sport Performance Manager:

- That they are a BU student and completing a minimum of 60 credits per year. When on placement year, students cannot be awarded any financial scholarship but could receive support
- That students will continue to meet your sporting profile of the original application and maintain all responsibilities or have demonstrated in previous seasons
- Students will attend a meeting with the Sports Performance Manager before the end of October (September starter) February (January starter) to identify/clarify development goals and performance aims and how the scholarship package will assist the season
- Evidence of attendance at least 75% of sport specific training sessions and what improvements have been made in previous season
-

from a major or minor version of this Policy & Process document. All changes will be approved by the Director of M&C as Service Owner.

Appendices

BU SCHOLARSHIPS POLICY 2020/21: UNDERGRADUATE

Appendix 1*: UK Academic Excellence Scholarship Equivalencies table

<https://www.bournemouth.ac.uk/study/undergraduate/fees-funding/scholarships/ukey-student-scholarships/bu-academic-excellence-scholarship-uk>

Appendix 2*: EU Academic Excellence Scholarship Equivalencies table

<https://www.bournemouth.ac.uk/study/undergraduate/fees-funding/scholarships/ukey-student-scholarships/bu-academic-excellence-scholarship-eu>

Appendix 3*: Overseas (Non-EU) Academic Excellence Scholarship Equivalencies table

Appendix 4 BU Priority Sports

American Football
Archery
Athletics & Cross Country
Badminton
Basketball
Boxing
Cricket
Cycling
Equestrian
Fencing
Football
Futsal
Golf (FOCUS SPORT)
Gymnastics
Hockey
Ju Jitsu
Judo
Karate
Lacrosse
Modern Biathlon/Pentathlon
Netball
Rowing
Rugby Union
Sailing
Snooker
Snowsports
Squash
Surfing
Swimming
Table Tennis
Tennis
Trampolining
Triathlon
Ultimate Frisbee

Sporting Scholarship Agreement

This agreement made on 2020 and is valid until and including 31st August 2021 The Term

between

BOURNEMOUTH UNIVERSITY HIGHER EDUCATION CORPORATION

-and-

The purpose of the Sporting Scholarship is to assist an athlete to fulfil their sporting potential whilst balancing their sporting responsibilities and meet the academic requirements of their chosen degree whilst at the University.

Bournemouth University Sport Scholarship Aims & Objectives

1.14 to upd

4.5 Notwithstanding anything else in this Clause 4, any alteration of the level of award will be decided via periodic review and will be at the discretion of the Sport Development Manager. In addition, the University shall have the right (in its sole discretion, but acting reasonably) to recover from you the whole amount (or any part thereof) of the financial element of any Sporting Scholarship already paid to you at the time of termination or suspension of the Sporting Scholarship.

5 Media Consent Form

5.1 You acknowledge that it is a condition of receiving a Sporting Scholarship that your consent is provided as detailed below.

5.2

