

Staff Parking Frequently Asked Questions

New parking enforcement and management system

Why is Bournemouth University introducing a new parking enforcement and management system?

In order to provide an improved experience for car park users, BU is introducing a new parking management contract to deliver the following core benefits:

1. A more robust parking enforcement service, discouraging non-permit holders and thus making it easier for permit holders to find a space
2. Introducing and operating a virtual permit system to eliminate the need for staff to swap permits between vehicles and remove the risk of losing permits. The system will also reduce costs associated with issuing paper permits
3. The collection of car parking data (for example, peak times and number of people per
4. Allow the university to charge non-BU permit holders for use of Lansdowne parking sites in the evening and at weekends in order to support the provision and enhancement of university parking and sustainable travel facilities.

When will the new parking enforcement system become operational?

The new parking enforcement system is scheduled to be launched on Tuesday 7 May 2019.

How will the new system affect me?

The new system will use Automatic Number Plate Recognition (APNR) technology to validate vehicles authorised to park in university car park sites. Permit holders will be required to register up to two vehicles to a virtual e-parking permit instead of being issued with a physical paper parking permit to display in their vehicle. E- parking permit holders will need to ensure that their vehicle details are kept up to date through the [staff online permit system](#). Failure to do so could result in a Parking Charge Notice (PCN) being issued.

What is an e-parking permit?

On Tuesday 7 May 2019, Bournemouth University will be replacing annual paper parking permits with an annual e-parking permit. This is a virtual electronic permit. When a staff member applies for an annual parking permit, they will be able to register up to two vehicle registration plates to an e-permit. Automatic Number Plate Recognition technology is being used to validate if a vehicle is authorised to park in BU car parks.

Agency staff monthly parking permits

I am employed through an agency to work at BU, can I park at BU?

Staff who are employed through an employment agency on a short term contract are entitled to apply for a monthly parking permit if they live further than 2 miles from their main place of work, subject to the standard staff parking Terms and Conditions:

If an Agency member of staff does not meet the car parking permit criteria, they may apply for a permit on the grounds of an exemption as outlined below:

Staff with children aged 12 and under. Evidence of this will be required
Staff who are registered disabled blue badge holders

Visitor and events parking

What is visitor parking?

Visitor parking is defined as those external visitors needing to park on campus for the purpose of conducting university related business. Visitors should not be receiving payment for the duration of their visit.

How do I book my visitor a car parking space?

To request a visitor parking space, the staff member inviting the visitor needs to [book online](#). Requests received within 48 hours may not be accommodated. You will receive e-mail confirmation if your request has been approved or not.

When does my visitor parking request become an event parking request?

An Event parking request is defined as the requirement for 10 parking spaces or more. If 9 spaces or less are required at Talbot Campus, then parking requests should be submitted through visitor parking booking process. If 9 spaces or less are required at Lansdowne Campus, then staff should contact parkingservices@bournemouth.ac.uk to enquire about the availability of parking spaces.

How do I book event parking?

Staff need to log a request for events parking by completing the [events enquiry form](#)

Requests will not be considered within 5 working days of an events taking place.

Staff should be aware that due to the finite number of events parking spaces available, that we cannot guarantee to accommodate all requests.

approve an events parking request, the staff member will be notified and made aware of

Parking Enforcement and Parking Charge Notices (PCNs)

What are the current parking restrictions on campus?

Please refer to the [BU Terms and Conditions of Parking](#) .

What is a Parking Charge Notice (PCN)?

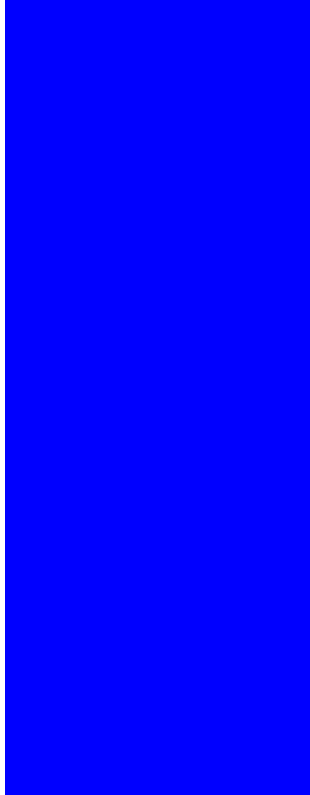
Any vehicle parked in a BU Car Park which is in breach of the [BU Car Parking Terms and Conditions](#) may receive a Parking Charge Notice.

Will I receive a warning before I receive a PCN?

Breaches of [BU Car Parking Terms and Conditions](#) may result in the issue of a PCN. A warning system will be in operation during the soft launch of the new parking system in May 2019. From 1 June 2019, **there will be no warnings issued for vehicles breaching BU Car Parking Terms and Conditions.**

If I receive a PCN, what do I do next?

There will be details of how to pay the PCN on the PCN notification. If you need to query the PCN, you can contact UK CPMCar PaPbe BDC /eDC /eDC (i)5 (r)-3 Pbe BDC /5 (e)4 (re)1(ng)tac (t)-7 (a



Other FAQs

What are the alternatives to car travel?

BU is fully committed to providing and promoting sustainable travel alternatives to car use with the aim of reducing the numbers and proportions of people driving to Campus. These opportunities are delivered through the Travel Plan (TP). For more information on alternatives to car travel, please see:

<https://staffintranet.bournemouth.ac.uk/aboutbu/sustainability/sustainabletravel/>

Can I leave my vehicle overnight?

Permission to park overnight is at the discretion of [Parking Services](#). In deciding whether to grant permission, Parking Services will consider all relevant factors, including the reason for the request and the impact of the overnight parking in light of scheduled campus works, scheduled BU events and parking capacity generally. Permission may be granted subject to conditions, including conditions as to the duration of the parking or the location in which the car may be parked.

How do I get permission to park my vehicle overnight?

Permission for overnight parking should be requested by contacting parkingservices@bournemouth.ac.uk. Requests should usually be made no later than 3 working days in advance of the date on which the parking period would commence. Parking Services will respond to requests within 2 working days.

Will I be guaranteed a parking space once I have purchased an e-parking permit?

The issue of a BU e-permit or daily e-permit code does not guarantee a parking space or confer any rights other than to park temporarily in a designated car park or other authorised area in accordance with these Terms and Conditions if space is available. It is the University's policy to maximise use of the car parks by issuing more permits or permit codes than there are spaces available. It reserves the right to refuse permit holders access to any spaces, including designated lift sharing spaces, in a car park from time to time, in order to accommodate bona fide visitors and special events. Drivers of motor vehicles are advised to arrive at the car park with sufficient time to allow for any delays.