B: Privacy Notice for Landlords/Property Owners using LettingsBU Services
This notice explains how we will use and share the personal data which you provide to us when you
ask LettingsBU to provide services to you regarding the letting and/or management of your property.

 Communicating with you about delivery of our services
 Entering into and managing our agreement with you; and
 Providing management services in relation to your property.
We will retain this information within a file relating to the relevant property for a period of up to six
years after the end of our tenancy of the property. This is to enable us to enforce any debts or other
provisions in our agreement with you, for audit purposes and to enable us to give references for
licensees.
We may share the details of your property and your name and contact details with utility companies,